

Windsor, Ontario September 4, 2012

A meeting of the **Family Aquatic Complex Steering Committee** is held this day commencing at 3:00 o'clock p.m. in the Town of Walkerville Meeting Room, 3rd floor, City Hall, there being present the following members:

Councillor Drew Dilkens, Chair
Councillor Ron Jones
Councillor Hilary Payne
Councillor Ed Sleiman
Councillor Fulvio Valentinis

Also present are the following resource personnel:

Joe Baker, Project Administrator
Onorio Coluci, Chief Financial Officer & City Treasurer
Valerie Critchley, City Clerk/Licence Commissioner
France Isabelle-Tunks, Senior Manager Development & Geomatics
Pat Lewis, Marketing & Communications Officer
Mike Palanacki, Executive Director Operations
Rosanna Pellerito, Financial Planning Administrator
Don Sadler, Project Manager
Rob Slater, Executive Initiatives Coordinator
Mario Sonogo, City Engineer
Harry Turnbull, Executive Director of Information Technology
George Wilkki, City Solicitor
Jan Wilson, Executive Director Recreation & Culture
Karen Kadour (A) Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 3:00 o'clock p.m. and the Steering Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ADOPTION OF THE MINUTES

Moved by Councillor Jones, seconded by Councillor Sleiman,
That the minutes of the Family Aquatic Complex Steering Committee held July 19, 2012 **BE ADOPTED** as presented.
Carried.

3. **DECLARATIONS OF CONFLICT**

None disclosed.

4. **BUSINESS ITEMS**

4.1 **Assignment of Works for Special Systems**

D. Sadler states within the overall Family Aquatic Complex budget, is the category of Furniture Fixtures and Equipment which includes special services of security, information technology (telecommunications) and audio visual.

Moved by Councillor Sleiman, seconded by Councillor Valentinis,

That the assignment by change order of the works for special systems including security, information technology (telecommunications) and audio visual (Mid South Contractors being the successful bidder) to Ellis Don/DeAngelis Joint Venture for coordination and management at a total contract price of \$1,335,084.35 including management fee and bonding to be charge to the existing Furniture Fixture and Equipment budget account 007 5410 2884 02942 7111005 **BE APPROVED**.

Carried.

4.2 **Accessibility Features and Application for a Human Resources and Skills**

D. Sadler indicates an application will be presented to the Windsor Accessibility Advisory Committee requesting funding for the following accessible amenities:

- Two ceiling lifts
- Two powered adult change tables
- Six aqua bikes
- Four aqua treadmills
- Eight aqua wheelchairs
- Eight flotation aids
- Twelve specialized life jackets

D. Sadler advises that, if the application is successful, the Human Resources and Skills Development Canada (HRSD) accessibility grant in the amount of \$50,000 will be utilized in the design and placement of specialized markings in the tile floor of the Family Aquatic Complex.

Moved by Councillor Jones, seconded by Councillor Sleiman,

That The Executive Director of Recreation and Culture **BE AUTHORIZED** to make application to Human Resources and Skills Development Canada (HRSD) for a Small Projects Enabling Accessibility Grant for the Family Aquatic Complex;

AND, that Council **AUTHORIZE** the CAO and City Clerk to sign the Application and Grant Contract upon approval of HRSD.

Carried.

4.3 Financial Summary Update – July 31, 2012

The Family Aquatic Complex Financial Summary Report as at July 31, 2012 is distributed and ***attached*** as Appendix “A”.

O. Colucci states as of July 31, 2012, the project has incurred gross expenditures of \$12,825,181. This includes the first six progress draws for a combined total \$10,882,530 (net of holdbacks). Grants received from OMAFRA to date amount of \$7,331,044 for a net project cost of \$5,494,136 prior to corporate recoveries.

In response to a question asked by Councillor Valentinis regarding any foreseeable additional expenditures in the future, D. Sadler responds \$50,000-\$60,000 may be required for the installation of clear glass doors to be placed in the hallway of the Complex.

4.4 FAC Update – August 2012

Councillor Valentinis asks if the bathroom stalls are anchored from the ground or the ceiling. D. Sadler states the stalls are anchored from the ground. He notes the facility has a power wash system to allow for ease of cleaning the bathroom floors.

Councillor Payne questions when the Myrtha Pool will arrive in Windsor from Italy. D. Sadler responds that the main pool is expected to arrive on site on September 27, 2012.

Moved by Councillor Sleiman, seconded by Councillor Valentinis,
That the verbal report by the Project Manager relating to an update of the Family Aquatic Complex **BE RECEIVED**.

Carried.

5. Family Aquatic Complex Executive Committee Minutes

Moved by Councillor Jones, seconded by Councillor Sleiman,
That the minutes of the Family Aquatic Complex Executive Committee at the meetings held January 9, 2012, January 25, 2012, February 5, 2012, February 13, 2012, February 27, 2012, March 19, 2012, March 26, 2012, April 2, 2012, April 23, 2012, April 30, 2012, May 7, 2012, May 14, 2012, May 28, 2012, June 14, 2012, June 25, 2012, July 9, 2012, July 16, 2012, August 7, 2012, August 13, 2012 **BE RECEIVED** for information.

Carried.

6. **OTHER BUSINESS**

It is generally agreed a meeting of the Family Aquatic Complex Steering Committee will be held on September 26, 2012 from 9:00 a.m. to 1:00 p.m. for the purpose of reviewing the colour schemes and theming presentations.

7. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 3:25 o'clock p.m.

CHAIR

COMMITTEE COORDINATOR